



Accounting Manager

Company Overview

GlobalOne Pet, Inc. is a rapidly growing consumable pet products company located in Aliso Viejo. Since our founding in 2009, our business has seen steady and consistent growth year over year. In 2021 the business more than doubled its revenues and profits. We are an agile team with a startup mentality and set ourselves apart from our competitors through our product innovation, excellent attention to detail and execution, and superior customer service. Our primary brands are Canine Naturals®, Rewardables®, and Luke & Mike's™ as well as private label brands for key retailers. Our primary product lines: Hide Free Rawhide Alternative products and Natural Parts, are key growth categories for treats and chews in our industry. We are a seasoned team that loves pets and our entire focus is developing innovative and healthy products for pets. We're looking for bright, energetic, and talented individuals who are ready to learn and want to grow with this high growth entrepreneurial business.

Position Summary

The Accounting Manager will provide a wide range of services in accounting, reporting, financial analysis, budgeting, forecasting and internal controls. The Accounting Manager will be responsible for providing advice and analysis regarding cash flow, vendor payments, customer accounts receivables transactions, inventory levels, and maintaining all accounting entries. This person will report directly to the Director of Operations.

Responsibilities:

1. Prepare weekly accounting reports and cash flow analysis
2. Regularly reconcile accounts and report and make recommendations on best practices
3. Manage the monthly financial close process, including ensuring all costs incurred are properly recorded, reviewing journal entries, account balance reconciliations and report preparation
4. Develop and document accounting policies and procedures in accordance with GAAP
5. Accounts Payable – process vendor invoices and prepare vendor payments
6. Accounts Receivable – record cash receipts and proactively work with customers to ensure payments are timely and accurate
7. Investigate and resolve issues or dispute customer deductions. Monitor receivables and contact customers for payment status
8. Recommend inventory levels based on customer demand and production lead-times
9. Recommend and implement improvements to accounting procedures
10. Special projects and other duties and tasks as assigned by Director of Operations



Qualifications:

1. BS in Accounting or Finance required
2. 5 to 7 years of experience, preferably with a consumer products company
3. Strong understanding of US GAAP requirements and basic understanding of Tax rules
4. Strong analytical and problem-solving skills
5. Attention to detail, accuracy, timeliness, and great organizational skills are critical for this position
6. Effective and open communication skills
7. Proficiency in all Microsoft Office applications and QuickBooks